

Executive Committee  
October 31, 2023 at 9:00 am  
County Board Room

Present: Dick Pufall, Mike Berlin, Clarence Campbell, Martin Vitek

Excused: Bill Metzinger

Others: Dan Grady, Lori Schmidt, MaryJo Gingras, George Bussey, Gary Mertig, Rich Huber, Liz Szot, Heather Schutte, Matt Bolen

Dick Pufall called the meeting to order at 9:01 am and roll call was taken. Motion by Clarence Campbell to approve the agenda as amended (delete #10), 2<sup>nd</sup> by Martin Vitek. Motion carried.

There were no public comments.

Motion by Mike Belin to approve the September 26, 2023 meeting minutes as presented, 2<sup>nd</sup> by Clarence Campbell. Motion carried.

Items #5 & #6: Dan Grady explained that Jennifer Clapero is the new Captain at the Jail and Brooke White is the new accountant. Discussion followed.

Motion by Mike Berlin to approve adding Captain Jennifer Clapero to sign checks for the SCCU Jail account, 2<sup>nd</sup> by Martin Vitek. Motion carried.

Motion by Mike Berlin to approve adding Brooke White to sign checks for the SCCU Jail account, 2<sup>nd</sup> by Clarence Campbell. Motion carried.

Item #7: Dan Grady stated that he was approached by several County Board Supervisors regarding an increase in per diems for County Board Supervisors. Dan stated that he didn't feel it was appropriate to do before election and that the pay is the same as surrounding counties. Discussion followed. Motion by Mike Berlin to increase per diems to \$75.00/meeting and if a 2<sup>nd</sup> meeting happens in the same day the per diem increased to \$37.50 for the 2<sup>nd</sup> meeting and a cap of \$112.50/day and to move this forward to the full Board for action. 2<sup>nd</sup> by Martin Vitek. Motion carried with Clarence Campbell being opposed.

Item #8: Dan Grady presented a Resolution stating that there is a wage increase in the proposed 2024 budget of 2.5% for all employees excluding employees under contract or terms of an offer of employment. However, Dan stated that the Sheriff's Union contract expires 12/31/23 and has not renewed at this time. Should the Deputies be given a 2.5% increase as of 1/1/24 or wait until a contract is reached. If they don't get the increase at the 1<sup>st</sup> of the year, they will get back pay when an agreement is reached. Also Dan stated that there are 2 employees that are at Step 11 in the wage study and that there is no Step 12. What about employees that have not completed a year of service – should they get the increase at the 1<sup>st</sup> of the year or wait until their anniversary date. Discussion. Motion by Clarence Campbell to approve amending the Resolution by putting a 1 year employment date in there for employees that are under 1 year of service to receive the increase on their anniversary date and to forward this to the full Board for action. 2<sup>nd</sup> by Martin Vitek. Motion carried.

Item #9: Dan Grady stated that we just received the health plan rates for 2024 and that there is an increase of 9.78%, a 10% increase was placed in the proposed 2024 budget. Increases to employees on the health insurance plan would increase to \$134.53/mo. for a single plan and \$290.88 for a family plan. Discussion followed. Motion by Mike Berlin, 2<sup>nd</sup> by Clarence to approve the Health Plan rates for 2024. Motion carried.

Item #11: MaryJo Gingras stated that the Agricultural Technician and Wildlife Damage Program Coordinator is a shared position, however the workload/duties of the Wildlife Damage position have significantly increased and thus, the position can no longer be a joint position. MaryJo is recommending that the County approve splitting this joint position. Motion by Mike Berlin to approve the recommendation of MaryJo, 2<sup>nd</sup> by Clarence Campbell. Discussion. Motion carried.

Item #12: Dan Grady stated that this proposal did go to the PPLE Committee and they did approve of selling the property for \$1.00. Dan stated that the County owns the LJZ center, however, per the lease agreement they maintain everything at their own expense, the County receives no revenue from it and it is not on the tax roll. Discussion followed. Motion by Martin Vitel to sell the building that the County owns and is being leased to the LJZ Center for \$1.00 and to move this forward to the full Board for action. 2<sup>nd</sup> by Clarence Campbell. Motion carried.

Item 13. Dan Grady gave updates on the Town of Sanborn and also on the quote for the Courthouse building repairs.

The next meeting was scheduled for December 12, 2023 (if needed).

Motion to adjourn by Mike Berlin with a 2<sup>nd</sup> by Clarence Campbell. Motion carried and the meeting adjourned at 10:09 am.

Lori Schmidt  
Administrative Assistant