



ASHLAND COUNTY
HEALTH & HUMAN SERVICES DEPARTMENT
630 Sanborn Avenue • Ashland, WI 54806 • (715) 682-7004
Fax: (715) 682-7924 • E-mail: achsd@co.ashland.wi.us

Terry Barningham, Director

Joint Meeting of

**Ashland County and Bayfield County
Local Comprehensive Community Services (CCS) Coordination Committees**

And

**Ashland County and Bayfield County Regional
Comprehensive Community Services Coordination Committee**

July 11th, 2023 at 12:30 p.m.

An in person and remote meeting will originate from the Ashland County Health & Human Services Conference Room at 630 Sanborn Ave, Ashland, Wisconsin.

Remote participation is available via Zoom with the link sent you via email, link below or by phone 715-312-626-6799 US (Chicago)

<https://us06web.zoom.us/j/87411722240?pwd=MUJvZElhNUF1RE9oc0tONGk4SWRwQT09>

Meeting ID: 874 1172 2240 Password: 186372

Ashland CCS Committee:

Thomas Mittelstaedt

Terry Barningham

Bad River Tribal Representative

Billie Keelin

Colleen Grand

Vacant

Jan Kupczyk

Bayfield CCS Committee:

Tom Croteau

Thomas Mittelstaedt

Lorna Gamble

Johanna Perkins

Cecelia Webb

Marc (Andy) Bastin

Sandra Notzke

Regional CCS Committee:

Ashland County: Terry Barningham, Colleen Grand, Jan Kupczyk, Billie Keelin, Vacant, Bad River Tribal Representative

Bayfield County: Tom Croteau, Johanna Perkins, Marc (Andy) Bastin, Lorna Gamble, Cecilia Webb, Sandra Notzke

Members-At-Large: Val Levno, Thomas Mittelstaedt

Bayfield CCS: Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c))

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144 at least 24 hours before the scheduled meeting time, so appropriate arrangement can be made.

Agenda

1. Call to Order - Welcome new members
2. Roll Call
3. Agenda for Ashland CCS only:
 - A. Discussion and Possible Action: Review and Approval of the April 18, 2023 Meeting Minutes
 - B. Discussion and Possible Action: Election of Officers
4. Agenda for Bayfield CCS only:
 - A. Discussion and Possible Action: Review and Approval of the April 18, 2023 Meeting Minutes
 - B. Discussion and Possible Action: Election of Officers
5. Agenda for Regional CCS only:
 - A. Discussion and Possible Action: Review and Approval of the April 18, 2023 Meeting Minutes
6. Presentation on Partners In Recovery Center (PIRC) - Jerry Seitz
7. 2022 CCS Program Evaluations
8. Review Program Report
9. Children Services
10. Discussion and Possible Action: New Business
11. Opportunity for Public Comment (Limit 3 minutes please)
12. Other (Informational Items)
13. Future Meeting Dates:
 - Oct 10, 2023

C: Ashland County Board Chair, Dick Pufall
Ashland County Administrator, Dan Grady
Ashland County Clerk, Heather Schutte
Bad River Tribal Chairman, Mike Wiggins Jr.
Bayfield County DHS, Deanna Regan
Bayfield County DHS, Nina Bucher
Bayfield County DHS, Heather Gilbertson
Bayfield County Clerk, Lynn Divine
Bayfield County Administrator, Mark Abeles-Allison
Bayfield County Board of Supervisors Chair, Dennis Pocerlich
Red Cliff Tribal Chair, Christopher Boyd
WI DHS Area Administration, Karlie Pierson
WI Family Ties, Amy Polsin, Jessica Bigboy
Ashland Daily Press

**Draft: Subject to change
at the next CCS
Coordination Committee
Meeting**

Ashland County
Comprehensive Community Services (CCS) Coordination Committee Meeting
Bayfield County Conference Room
Hybrid Meeting
Tuesday April 18th, 2023

Members Present: Thomas Mittelstaedt, Terry Barningham, Billie Keelin, Jan Kupczyk

Members Excused: Robert Brannon and Colleen Grand

Others Present: Mike Kelly from indIGO, Katie Pierson DHS, Val Levno, Tom Croteau, Lorna Gamble, Cecelia Webb, Sandra Notzke and Larry Fickbohm Bayfield County Board Member.

Call to order and Introductions:

Tom Mittelstaedt called the meeting to order at 12:35 and extended a welcome to our new Ashland County member, Billie Keelin.

Val Levno read roll call. We have enough members for a quorum.

Ashland County CCS:

Jan Kupczyk made the motion to approve the minutes from 07/12/2022. Seconded by Terry Barningham. Motion carried.

Jan Kupczyk made the motion to approve the minutes from 10/11/2022. Seconded by Terry Barningham. Motion carried.

Terry Barningham made the motion to approve the minutes from the 01/10/2023 meeting. Seconded by Jan Kupczyk. Motion carried.

Jan Kupczyk made the motion to approve the Plan and Policy Update for CCS. Seconded by Terry Barningham. Motion carried.

Guest Presenter: Mike Kelly, Certified Peer Specialist from indIGO

Mike Kelly made a presentation about Certified Peer Specialists (CPS), what they do, what it takes to become one and how they can benefit an individual. A CSP must have had some experience with substance use or a mental health experience. This helps them connect better to the individuals that they work with. Right now, Mike estimates that there are about 2,000 Certified Peer Specialists in the state of Wisconsin at this time. Looking for Certified Parent Peer Specialists at this time. Vanessa Sowl joined the presentation via Zoom and explained how peer support can connect people and help them be

aware that recovery is possible. Tom Mittelstaedt volunteered to give a testimonial to the program if needed as well.

Comprehensive Community Services Program Goals:

Val Levno presented CCS 2023 Program Goals. Three goals for 2023 are to increase contracted providers of home and community services by 5%, increase the adult mean score for "I feel like I belong in my community" to 3.5 for Ashland County and to 3.6 for Bayfield County and to increase the mean score of "I do better in social situations" to 3.5 for Ashland County and 3.9 in Bayfield County.

Some of the ways to make this happen include working with current vendors to attend local opportunities to increase the work force; increase contracted providers; identify resilience in CCS participants and expand upon it; increase home and community services contracted providers; and, have service facilitators and CCS contracted providers support participants to increase potential areas of social connection and ways to increase social connections.

Great group discussion initiated by Tom Mittelstaedt to ask participants to step out of their comfort zone and socialize. This will encourage people to strike out on their own. Sandra Notzke endorsed the use of therapy dogs to build confidence. Tom Mittelstaedt stated these are worthy goals for the program.

Program Report:

The program report was discussed with all the participants in the meeting. Some highlights included new vendors, program updates and the state site visit from the Department of Quality Assurance with high accolades and both programs are certified until 12/31/2025.

Children's Report:

Val Levno reviewed services for children. This include mentoring, coping, family psychoeducation, equine therapy and equine assisted learning, art therapy, parent peer specialists, med management and supports in the home and community.

New Business:

Tom Mittelstaedt asked the election of officers be added to the July agenda.

Public Comment: (Please limit to 3 minutes)

Mike Kelly from indiGO thanked the committee for the time to present today.

Larry Fickbohm from the Bayfield County Board stated how impressed he was with the meeting, how we serve our participants and the work that the counties do for their residents.

Other Informational Items:

Val Levno asked Cecelia Webb for an update on the Life Ring meetings in Iron River. Cecelia states that they are not ready to move forward as of yet, but she will reach out when the time comes.

Future Meeting Dates:

Next Meeting Dates are as follows:

Tuesday, July 11th at 12:30 Ashland County Health and Human Services Building 630 Sanborn Avenue

Tuesday October 10th at 12:30 Bayfield County Conference Room, Washburn

Meetings from here on out will be hybrid.

Motion to adjourn meeting made by Jan and seconded by Sandra, motion passed.

Meeting was adjourned at 1:35pm

Respectfully Submitted, Andrea Yrjanainen, Ashland County Administrative Assistant

**Draft: Subject to change
at the next CCS
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Meeting**

**Ashland and Bayfield County Regional
Comprehensive Community Services (CCS) Coordination Committee Meeting**

Bayfield County Conference Room

Hybrid Meeting

Tuesday April 18th, 2023

Members Present:

Ashland County: Terry Barningham, Billie Keelin, Jan Kupczyk

Bayfield County: Tom Croteau, Lorna Gamble, Cecelia Webb, Sandra Notzke

Members-at-large: Thomas Mittelstaedt, Val Levno

Members Excused: Robert Brannon and Colleen Grand

Others Present: Mike Kelly from indiGO, Katie Pierson DHS, and Larry Fickbohm Bayfield County Board Member.

Call to order and Introductions:

Tom Mittelstaedt called the meeting to order at 12:35 and extended a welcome to our new Ashland County member, Billie Keelin.

Val Levno read roll call. We have enough members for a quorum.

Regional Coordination Committee Minutes:

Sandra Notzke made a motion to approve the Regional Committee minutes from 01/10/2023. Seconded by Terry Barningham. Motion carried.

Guest Presenter: Mike Kelly, Certified Peer Specialist from indiGO

Mike Kelly made a presentation about Certified Peer Specialists (CPS), what they do, what it takes to become one and how they can benefit an individual. A CSP must have had some experience with substance use or a mental health experience. This helps them connect better to the individuals that they work with. Right now, Mike estimates that there are about 2,000 Certified Peer Specialists in the state of Wisconsin at this time. Looking for Certified Parent Peer Specialists at this time. Vanessa Sowl joined the presentation via Zoom and explained how peer support can connect people and help them be aware that recovery is possible. Tom Mittelstaedt volunteered to give a testimonial to the program if needed as well.

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Motion to adjourn meeting made by Jan and seconded by Sandra, motion passed.

Meeting was adjourned at 1:35pm

Respectfully Submitted, Andrea Yrjanainen, Ashland County Administrative Assistant



ASHLAND COUNTY COMMUNITY SERVICE PROGRAMS

514 MAIN STREET WEST • ASHLAND, WISCONSIN 54806
• (715) 682-7171 • Fax: (715) 682-7176 • E-mail: ccsintake@co.ashland.wi.us

Terry Barningham, Director

ASHLAND COUNTY COMPREHENSIVE COMMUNITY SERVICE 2022 QUALITY ASSURANCE REPORT

Program Description

The Ashland County CCS program provides individualized treatment in the home and community for persons of all ages who need ongoing services for a mental illness, substance use disorder, or a dual diagnosis beyond occasional outpatient care, but less than the intensive care provided in a Community Support Program or an inpatient setting. There is a focus on person centered planning and providing the rehabilitative treatment individuals need to live their best lives. The participant works with a dedicated team of service providers to develop a service plan to meet the individual's unique needs and goals. The goal of this community-based approach is to promote better overall health and life satisfaction for the individual. The office was located at 514 West Main Street in Ashland, Wisconsin. In September, the office was moved to Ashland County Health & Human Service's office at 630 Sanborn Ave in Ashland, WI because of structural issues with West Main Street building. Ninety-five participants were served in 2022. Seven participants were children. There were forty-nine admissions and fifty-three discharges in 2022.

Staff includes a part-time Administrator, part-time Service Director/Mental Health Professional, three full-time Service Facilitators, two full-time Service Facilitator/ Substance Abuse Professionals, one full-time Service Facilitator/Service Array Specialist, one full-time Registered Nurse and one part-time Registered Nurse.

Participants were served by nine Service Array Providers including peer specialists, parent peer specialists, equine assisted learning specialists and in-home/community skill building specialists. We contracted with twenty-two people to provide psychotherapy and five to provide adult mental health day treatment. The Ashland Community Support Program (CSP) psychiatrist also continued to serve participants who were referred by the Adult Unit or moved from the CSP to CCS program. The program also supported three Bachelor level interns from Northland College, one Bachelor level intern from the University of Wisconsin, Stout and one Bachelor level intern from the University of Wisconsin-Superior. Three CCS staffs are shared staff with the Ashland Community Support Program and two CCS staff are shared staff with the Bayfield Comprehensive Community Service program.

The individuals served by the program in 2022 have been given the diagnosis of the following substance use and mental illness disorders:

Substance use or Mental Illness	Total	Substance use or Mental Illness	Total
Schizophrenia Disorder	16	Major Depressive Disorder	47

Schizoaffective Disorder	9	Bipolar Disorder	22
Psychotic Disorder	7	Unspecified Mood Disorder	5
Schizotypal Disorder	1	Posttraumatic Stress Disorder	30
		Anxiety Disorder	38
Alcohol Dependence	15	Panic Disorder with or without Agoraphobia	1
Alcohol Abuse	6	Social Phobia	1
Opioid Use	7	Obsessive Compulsive Disorder	3
Cannabis Use	12	Dissociative Identify Disorder	1
Other Substance Use or Dependence	10	Personality Disorders	6
Nicotine Dependence	10	Insomnia	4
Methamphetamine Use	8	Bulimia Nervosa	1
Attention Deficit and Hyperactivity Disorder	16	Adjustment Disorder	2
Oppositional Defiant Disorder	1	Asperger's Syndrome	1
		Unspecified Gender Dysphoria	2
		Gender Identity Disorder in Adolescence and Adulthood	1

REPORT ON 2022 PROGRAM GOALS

1. Increase contracted providers of home and community services by 10%
 - Ask current contracted agencies of home and community services to expand their work force at minimum 10%. This will be evident by CCS County Oversight reports. Compare number of CCS providers at the end of 2021 with the number of CCS providers at the end of 2022. This goal was achieved by indiGO, our main vendor of home and community services. They hired three staff, while two of their staff left in 2022 (thirty-three percent increase). Innovative Wisconsin discontinued providing services for CCS when they were unable to hire when staff that were providing services resigned.
 - Attract agencies providing CCS services in other counties to expand to Ashland CCS and Bayfield CCS. This will be evident by CCS County Oversight reports. Compare number of CCS vendors at the end of 2021 with the number of CCS vendors at the end of 2022. This goal was met. Two new vendors (Arena de la MAR and Rocky Hill Co.) began providing CCS services in 2022.
 - Encourage current vendors to attend local opportunities to increase the work force. CCS administrator or designee to attend if appropriate. This goal was met. Vendors were encouraged to attend Northland College Job Fair and NWCEP Job Fair.
2. Increase MHSIP Adult mean domain score of “My symptoms are not bothering me as much” to 3.5 mean score. This indicates a positive average response.
 - Increase contracted providers as indicated above to allow additional skill building opportunities.
 - Identify resilience in CCS participants and expand on it.

The 2022 MHSIP Adult mean domain score increased to 3.5 mean score. This goal was met.

3. Increase MHSIP Adult mean domain score of “I am getting along better with my family” by five percent.
 - Increased contracted provider of home and community services as indicated above to allow additional skill building opportunities.
 - Psychotherapy will continue to focus on family relationships when appropriate.

The 2022 MHSIP Adult mean domain score remained at 3.6 mean score. This goal was not met.
4. Increase outreach to the Ashland Homeless Shelter, local group homes, local peer run recovery groups, schools, in-patient psychiatric unit, criminal justice, etc.
 - Administrator or their designee will reach out to the above groups to seek an opportunity to collaborate and increase referrals to the CCS programs in Ashland and Bayfield Counties. This will be evident by CCS County Oversight reports.

Outreach was provided to twenty-three agencies/programs in 2022. In addition, updates were made to two directories that we are listed in.

DISCUSSION OF PROGRAM OUTCOMES TARGETED IN THE CCS OUTCOME EVALUATION PLAN

I. THE TREATMENT/ REHABILITATION PROCESS WILL BE PARTICIPANT AND/OR GUARDIAN DIRECTED AND CONSIST OF A PARTICIPANT/GUARDIAN/ STAFF PARTNERSHIP

Rationale:

Mental Health Participant and Guardian activists in the national “Recovery” movement point out that recovery only occurs when Participants *believe* they can get better and work in partnership with mental health treatment providers to make it happen. They measure Participant and/or Guardian satisfaction by the extent to which there is genuine Participant, Guardian and staff collaboration in the planning and implementation of the treatment process.

CCS makes an effort to establish partnerships with CCS Participant and/or Guardians in the following ways:

- **People receive factual information about their illness.** This helps people strip away some of the mythology and stigmatizing baggage connected with a mental illness diagnosis. It also offers people hope that they can make a good life for themselves despite their illness. It provides them with tools to begin to identify and track their symptoms, take ownership over their daily health routine, and design their own plans for any psychiatric crisis intervention.
- **Share available treatment options.** CCS aims to assist people to select and individualize the array of supports they need to experience stable health, achieve education and employment goals, enjoy good relationships with friends and family, and experience greater personal fulfillment.
- **Work jointly to develop a Recovery Team and Service Plan.** Recovery planning is a several stage process. It begins with the Service Facilitator formally or informally meeting with a CCS Participant and/or Guardian and identifying what steps can be taken in the next six months toward meeting the Participants goal for their life and who they would like to support them. Participant and/or Guardians are invited to involve their family members or other allies in this process.

To measure Participant and Guardian participation and ownership of their mental health treatment Ashland County CCS program utilizes these indicators:

Participant and/or Guardian participation in formulation of the Service Plan (Target: 100%)

Service Facilitators actively engage CCS Participant and/or Guardians in the formulation of their Service Plan. Service Facilitators report that seventy-seven individuals participated in the formulation of Service Plans. One Participant did not pass the functional screen. Nine Participants and/or Guardians did not engage in the service planning process in the first thirty days. Two transferred to another county program. Six discharged due to non-engagement. All eighteen Participants who did not participate in the formulation of the Service Plan discharged before the Service Plan was due.

Service Plans read and signed by Participant and/or Guardians. (Target: 100%)

Eighteen Participants were discharged before the Service Plan was due. One hundred percent of the remaining seventy-seven CCS Participants or guardians signed Service Plans.

Informed Consents for Treatment (Target: 100%)

Upon admission to CCS all Participant and/or Guardians are required to sign a CCS Admission Agreement and Informed Consent for Treatment, HIPPA Participant Privacy Rights Policy and given both a written and verbal explanation of Wisconsin's Client Rights. As part of their annual service planning process all CCS Participant and Guardians are also asked to sign an updated Informed Consent for Treatment and receive another explanation of their Client Rights.

One hundred percent (ninety-five) of CCS Participants and/or Guardians signed the informed consents for treatment.

II. PARTICIPANTS WILL RECEIVE APPROPRIATE PSYCHIATRIC CARE

Rationale:

Early treatment increases the chance of a successful recovery.

We measure the number of Participants receiving inpatient psychiatric or substance abuse care over time:

Percentage of people requiring inpatient psychiatric hospitalization, substance abuse inpatient hospitalization, residential treatment (15% or less of people in program longer than 12 months. 35% or less of people in program 1-12 months.)

Seventeen CCS Participants were hospitalized for inpatient psychiatric hospitalization, substance abuse inpatient hospitalization or residential treatment in 2022. Eight individuals of forty-eight individuals in the CCS program less than 12 months (seventeen percent) are CCS Participants who have been hospitalized or in residential treatment in 2022. Nine individuals of forty-seven individuals in the program longer than 12 months (nineteen percent) are CCS Participants who were hospitalized or in residential treatment in 2022.

III. QUALITY OF LIFE - PARTICIPANT/GUARDIAN PERSPECTIVE

Completion of a Mental Health Statistical Improvement Program (MHSIP – Adult, Family and Youth Scales) satisfaction surveys. (Target: 50% return rate from Participants and/or families and a 51% satisfaction rate)

The satisfaction surveys were given to eligible Participant or Guardians (for participants who received services for at least the past six months) during the months of October and November '2022 with a letter of explanation and an envelope to return the completed survey confidentially to the CCS Administrator. For each survey completed, the Participant or Guardian was given a \$5 gift card to Wal-Mart or Super One. The surveys were hand delivered by Service Facilitators and Service Facilitators gave several verbal reminders to CCS Participants or Guardians who had not completed a survey timely.

Twenty-one MHSIP – Adult Scale surveys were returned of thirty-four surveys given to eligible Participant or Guardians (sixty-two percent). No one was eligible for the MHSIP – Family survey. One MHSIP – Youth surveys was sent out and returned (one-hundred percent). Because of the confidential nature of the survey, we do not use the one survey returned. The overall mean for the MHSIP – Adult Scale was ninety-five percent general satisfaction.

CCS Participants and Guardians are empowered to actively participate on the Coordination Committee. No less than one-third of the membership of the Coordination Committee is CCS Participants or Guardians.

Ashland CCS Coordination Committee had one Bayfield County CCS Participant (at-large member) and two Ashland County CCS Participants appointed to the committee in 2022. Total committee membership is seven individuals (forty-three percent).

**Ashland County Comprehensive Community Support
Bayfield County Comprehensive Community Support
Coordination Committee Program Report
July, 2023**

Enrollment:

Ashland											
	May	April	Mar	Feb	2023 2 nd Qtr	2022 1 st Qtr	2022 2 nd Qtr	2022 3 rd Qtr	2022 4 th Qtr	2021 1 st Qtr	2021 2 nd Qtr
Total	41	42	43	41	52	55	54	53	55	87	74
# of Children	3	4	2	2	4	1	5	3	2	11	12
Intakes	2	3	4	3	11	9	10	17	13	26	20
Discharges	2	4	2	1	8	11	17	11	14	16	23
Referrals Closed	2	8	4	2	17	15	17	14	8	6	18
Referrals Pending	8	3	6	3	6	7	6	11	14	7	5
Referrals Received	7	8	6	4	17	21	26	37	21	28	35
Inquiries Pending	0	3	2	3							

Bayfield											
	May	April	Mar	Feb	2023 2 nd Qtr	2022 1 st Qtr	2022 2 nd Qtr	2022 3 rd Qtr	2022 4 th Qtr	2021 1 st Qtr	2021 2 nd Qtr
Total	45	49	48	46	49	46	49	47	54	23	30
# of Children	12	12	12	11	12	8	8	10	10	4	5
Intakes	0	1	3	3	7	15	7	7	5	3	7
Discharges	4	0	1	0	1	4	5	12	2	0	4
Referrals Closed	3	2	1	0	2	3	5	2	6	4	2
Referrals Pending	0	4	6	5	6	5	4	4	2	1	3
Referrals Received	0	1	3	5	11	11	12	10	8	1	9
Inquiries Pending	3	1	0	0							

Staffing:

- No changes

Provider Network:

- Gritty Fish CrossFit in Washburn is adding two staff(s). One of the new staff will be providing yoga as well as CrossFit.
- indiGO has had two skill building staff resign. They are advertising to fill the need.
- Christian Servants Home Care has hired two staff for skill building.
- Contract with Almost Home Again (Community Based Residential Facility) for therapeutic portion of costs for two ACCS participants.
-

Marketing and Outreach:

- Tom is connecting with law enforcement/sheriff/treatment court/criminal justice in Bayfield County
- Community Provider Meeting

- CA:tCH (Chequamegon Accountable: the Community of Health) – safety plans
- Northwest Wisconsin Community Service Agency, Inc. – homeless shelter in Ashland
- Ashland Wellness and Recovery Court
- Northland College
- NorthLakes
- Steve Kassof, independent psychotherapist
- CESA 12 CCoT Meeting (County Communities of Transition)
- ATLAS – WI DHS Resource for Substance Abuse treatment
- Well Badger Resource Center

Other Items:

- Replacing current Management Information System.