

Ashland County 911 Address Application

Non-Refundable Fee: \$250.00 (Make checks payable to Ashland County)

Fee covers address assignment fieldwork, permanent sign, shipping, post, installation, equipment, maintenance and office administration. Once the application is received by Ashland County, it can take up to 90 days until an address is assigned. The official blue address sign will be installed at a later date.

MAIL COMPLETED FORM TO:

Ashland County Zoning Department
201 Main St. W, Room 109
Ashland, WI 54806

ADDRESS QUESTIONS – CONTACT:

Ashland County Highway Department
hwyinfo@co.ashland.wi.us
(715) 274-3662

AN INCOMPLETE FORM WILL CAUSE A DELAY IN ASSIGNING AN ADDRESS

PROPERTY OWNER(S) INFORMATION:

Date of Request: _____

Name(s) of Property Owner(s): _____

Mailing Address: _____

Phone Number: _____ Email: _____

Property is In (Town) (Village) (City) [*circle one*] of: _____

Existing Road Name: _____

Parcel Number: _____ - _____ - _____

1. Have you obtained a building permit from the Town? Yes ___ No ___

2. Have you obtained a driveway access permit from the proper authority (WI DOT, County Highway Dept., or local Town)? Yes ___ No ___

If yes, please provide the permit number _____

If your proposed driveway is on a Federal or State Highway then contact the DOT, if it is on a County Highway then contact the County Highway Dept., if it is on any other roads then contact the Town/City/Village it is located in.

3. Have you completed an "Application For Permit" from the Ashland County Zoning Dept.? Yes ___ No ___

Driveway Note: To assign a 911 address, a GPS point will be taken from the end of the driveway. The exact location of the driveway is needed before GPS point can be taken and the 911 address can be assigned. Clearly mark and stake the driveway boundaries. *(Additional cost will incur for driveway locations that change after an address is assigned.)*

Map: on the reverse side of this form

I (We) declare that the above noted information has been examined by me (us) and to the best of my (our) knowledge and believe it is true, accurate, and complete. Any of the information not completed will delay the process of receiving a 911 address and potential services (i.e. phone/utilities).

Signature of Property Owner

Signature of Property Owner

FOR OFFICE USE ONLY

APPLICATION # _____

DATE _____

NEW ADDRESS _____

DATE ADDRESS CREATED _____

Draw a map of your property layout

Be sure to include:

- Label North
- Label road names and identify primary driveway location;
 - *If you have a U shaped driveway, identify which access you would like the address on.*
- If you have an easement to your property, include the property layout of the party with whom you have the easement in relationship to your property.

You may use the same map requested by Zoning as long as all the above items are included on the map.

Or print a parcel map from the Ashland County Parcel Web Map: <http://ashlandcowi.wqxtreme.com/>, add above markups and submit the map with this application.

(Label this road that your driveway is off of)

Please specify location of property

Which side of the side of the road the property is located on? (North) (East) (South) (West) [*circle one*]

Nearest neighbor's 911 Address #(s): _____

Nearest road intersection(s): _____

Description of Driveway Location: My drive way is off of _____ (Highway) (Road) (Street) (Drive) and is approximately _____ (Miles) (Feet), (North) (East) (South) (West) from _____ (Highway) (Road) (Street) (Drive).