



ASHLAND COUNTY HEALTH & HUMAN SERVICES

630 Sanborn Ave, Ashland, WI 54806

Taia McColley RS 715-682-7004 ext 170 Taia.McColley@AshlandCountyWI.gov

Pam Feustel 715-682-7004 ext 163 Pam.Feustel@AshlandCountyWI.gov

License Application

Lodging and Campgrounds

Wis. Stat § 97.30

Application is for:

New Establishment

Change in Ownership

Other, please specify _____

ESTABLISHMENT/DBA INFORMATION:

ESTABLISHMENT/DBA NAME:		COUNTY:	
ESTABLISHMENT STREET ADDRESS:	CITY:	STATE:	ZIP:
EMAIL ADDRESS:		ESTABLISHMENT PHONE NUMBER: () -	

LEGAL ENTITY INFORMATION – CHECK ONE

<input type="checkbox"/> Individual	<input type="checkbox"/> Married Couple	<input type="checkbox"/> Limited Liability Company (LLC)	<input type="checkbox"/> Limited Liability Partnership (LLP)	<input type="checkbox"/> Corporation
<input type="checkbox"/> Cooperative	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Partnership (LP)	In what state is your entity registered?	
LEGAL ENTITY (such as name of sole proprietor, partnership, LLC, LLP, or Inc.):			COUNTY:	
LEGAL ENTITY MAILING ADDRESS:		CITY:	STATE:	ZIP:
EMAIL ADDRESS:			LEGAL ENTITY PHONE NUMBER: () -	

CONTACT INFORMATION

CONTACT PERSON:	TITLE:	PHONE NUMBER: () -	EMAIL ADDRESS:
-----------------	--------	------------------------	----------------

Check appropriate category for each of the following section(s)

LODGING: NUMBER OF INDIVIDUALLY KEYED UNITS

<input type="checkbox"/> 5-30	Total Fee \$720	(\$240 Annual License Fee + \$480 One Time Pre-Licensing Fee)
<input type="checkbox"/> 31-99	Total Fee \$990	(\$325 Annual License Fee + \$665 One Time Pre-Licensing Fee)
<input type="checkbox"/> 100-199	Total Fee \$1,205	(\$410 Annual License Fee + \$795 One Time Pre-Licensing Fee)
<input type="checkbox"/> 200+	Total Fee \$1,750	(\$565 Annual License Fee + \$1,185 One Time Pre-Licensing Fee)

CAMPGROUND: NUMBER OF CAMPSITES

<input type="checkbox"/> 1-25	#SITES__	Total Fee \$585	(\$205 Annual License Fee + \$380 One Time Pre-Licensing Fee)
<input type="checkbox"/> 26-50	#SITES__	Total Fee \$855	(\$290 Annual License Fee + \$565 One Time Pre-Licensing Fee)
<input type="checkbox"/> 51-100	#SITES__	Total Fee \$1,055	(\$355 Annual License Fee + \$700 One Time Pre-Licensing Fee)
<input type="checkbox"/> 101-199	#SITES__	Total Fee \$1,240	(\$410 Annual License Fee + \$830 One Time Pre-Licensing Fee)
<input type="checkbox"/> 200+	#SITES__	Total Fee \$1,440	(\$475 Annual License Fee + \$965 One Time Pre-Licensing Fee)

Campgrounds: Must fill out Plan Review on back.

Lodging: If there are fewer than 5 rooms, then fill out the Tourist Rooming House and Bed and Breakfast Application

Total Fee Enclosed:	Check Number:
----------------------------	----------------------

Campground Plan

Expected Opening Date: _____

Scale Map must be submitted with Application

Table ATCP 79.16 Minimum Number of Toilets Required at a Campground		
Number of Dependent Campsites	Toilets / Urinals	
	For Women Toilets	For Men Toilets
1 to 15	2	2
16 to 30	3	3
31 to 45	4	4
46 to 60	5	5
61 to 100	6	6

Total Number of Dependant Campsites:	
Total Number of Independent Campsites:	
Number of Group Campsites:	
Number of Individual Tent Sites:	
Number of Rustic Sites:	
Number of Yurts:	Acreage of Campground:
Number of Seasonal Campsites:::	Number of Sanitary Dump Stations:
Number of Operator Provided RVs:	Number of Wells:
Number of Mobile Homes:	Number of Vault Privys:
Number of Operator Provided Cabins (under 400ft ²):	Number of Flushable Toilets:
Is there a Game Cleaning Station?:	Number of Provided Showers:
Is there a Petting Zoo?:	Is there a POWTS?:

Make checks or money orders payable to Ashland County Health and Human Services (HHS). Send it along with your application to the Ashland County Health Department, 630 Sanborn Ave., Ashland, WI 54806

PLEASE READ CAREFULLY BEFORE SIGNING

Operating without a license is a violation of Wisconsin Law. If you have been operating without a license, you may be subject to additional fees and penalties. You are not licensed until release is granted on the pre-inspection report by the health inspector.

Licenses are not transferable between persons or locations. Licenses expire annually on June 30. Licenses are not prorated for partial license years. Licenses issued after April 1 expire on June 1 of the following year.

Information requested on this application must be provided to obtain a license. Personal information you provide may be used for purposes other than that for which it was originally collected (Wis. Stat. § 15.04(1) (m))

Within 30 days after receiving a complete application for a license, Ashland County HHS shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing for the denial. A license shall not be issued to an operator without prior inspection.

The undersigned hereby certifies that this is a true, complete, and accurate application for a Retail Food Establishment license under Wis. Stat § 97.30.

Signature of Licensee or Agent

Date