



# ASHLAND COUNTY HEALTH & HUMAN SERVICES

630 Sanborn Ave, Ashland, WI 54806

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## License Application

### Recreational and Educational Camps

Wis. Stat § 97.30

Application is for:

New Establishment

Change in Ownership

Other, please specify \_\_\_\_\_

ESTABLISHMENT/DBA INFORMATION:			
ESTABLISHMENT/DBA NAME:		COUNTY:	
ESTABLISHMENT STREET ADDRESS:	CITY:	STATE:	ZIP:
EMAIL ADDRESS:		ESTABLISHMENT PHONE NUMBER: ( ) -	
LEGAL ENTITY INFORMATION – CHECK ONE			
<input type="checkbox"/> Individual	<input type="checkbox"/> Married Couple	<input type="checkbox"/> Limited Liability Company (LLC)	<input type="checkbox"/> Limited Liability Partnership (LLP)
<input type="checkbox"/> Cooperative	<input type="checkbox"/> Partnership	<input type="checkbox"/> Limited Partnership (LP)	In what state is your entity registered?
LEGAL ENTITY (such as name of sole proprietor, partnership, LLC, LLP, or Inc.):			COUNTY:
LEGAL ENTITY MAILING ADDRESS:		CITY:	STATE: ZIP:
EMAIL ADDRESS:		LEGAL ENTITY PHONE NUMBER: ( ) -	
CONTACT INFORMATION			
CONTACT PERSON:	TITLE:	PHONE NUMBER: ( ) -	EMAIL ADDRESS:

Check appropriate category- See back for assistance

Recreational and Educational Camp Complexity		
<input type="checkbox"/> Simple	<b>Total Fee \$1,695</b>	(\$565 Annual License Fee + \$1,130 One Time Pre-Licensing Fee)
<input type="checkbox"/> Simple + Hospitality	<b>Total Fee \$1,870</b>	(\$625 Annual License Fee + \$1,245 One Time Pre-Licensing Fee)
<input type="checkbox"/> Moderate	<b>Total Fee \$1,830</b>	(\$610 Annual License Fee + \$1,220 One Time Pre-Licensing Fee)
<input type="checkbox"/> Moderate + Hospitality	<b>Total Fee \$2,200</b>	(\$735 Annual License Fee + \$1,465 One Time Pre-Licensing Fee)
<input type="checkbox"/> Complex	<b>Total Fee \$1,975</b>	(\$660 Annual License Fee + \$1,315 One Time Pre-Licensing Fee)
<input type="checkbox"/> Complex + Hospitality	<b>Total Fee \$2,470</b>	(\$825 Annual License Fee + \$1,645 One Time Pre-Licensing Fee)
<b>Total Fee Enclosed:</b>		

**78.03 (35) “ Hospitality activity” means an additional activity offered by a camp operator including a retail food establishment, campground, hotel, motel, bed and breakfast establishment, or tourist rooming house within the confines of the camp, utilizing the same camp structures to serve other adult guests and their families. “Hospitality activity” does not include the operation of a retail food establishment, campground, hotel, motel, bed and breakfast establishment, or tourist rooming house that is solely operated independently and separately from the recreational and educational camp operation.**

**ATCP 78.08 Table A**

<b>Determining Factors</b>	<b>Point Value</b>
The camp provides on-premises or off-premises waterfront activities including: swimming, kayaking, boating, sailing, canoeing, or inflatables to campers. This does not include vendor provided waterfront activities.	2
The camp offers camper firearm activity on-premises.	1
Archery, ax, hatchet, or knife throwing is offered to campers on-premises.	1
The camp offers high element challenge course to campers on-premises.	3
The camp offers low element challenge course to campers on-premises.	1
The camp offers horseback riding to campers on-premises.	1
The camp offers motorized vehicle activity for campers on-premises including go-kart, all-terrain vehicle, or utility-terrain vehicle.	1
The camp serves one or more rental groups including a school, church group, or scout troop.	1
The camp premises includes structures that are utilized for lodging, dining, health services, waterfront activities, water supply systems, or challenge courses that require inspection travel beyond a half mile from the main centralized camper drop off or welcome location (basic services that are spread out, or distant service areas).	1
The camp utilizes more than 3 private wells to supply camp drinking water.	1
The camp utilizes more than one kitchen or physical building with kitchen preparation space to serve meals to campers.	1
<b>Camp sleeping structures. Choose one of the following:</b>	
*The camp has one to 10 stand-alone sleeping structures including a cabin, yurt, covered wagon, Adirondack shelter, or platform tent throughout premises.	1
*The camp has 11-20 stand-alone sleeping structures throughout premises.	2
*The camp has 21 or more stand-alone sleeping structures throughout premises.	3
<b>Hospitality add-on</b>	
Does the licensed recreational and educational camp also offer additional activity such as a retail food establishment, campground, hotel, motel, bed and breakfast, or a tourist rooming house within the confines of the recreational and education camp, utilizing the same camp structures to serve other adult guests and their families?	Yes or No
* For college dorms, count individual sleeping rooms used by camp	

**Simple: 0-5      Moderate: 6-10      Complex: 11+**

**Make checks or money orders payable to Ashland County Health and Human Services (HHS). Send it along with your application to the Ashland County Health Department, 630 Sanborn Ave., Ashland, WI 54806**

**PLEASE READ CAREFULLY BEFORE SIGNING**

Operating without a license is a violation of Wisconsin Law. If you have been operating without a license, you may be subject to additional fees and penalties. You are not licensed until release is granted on the pre-inspection report by the health inspector.

Licenses are not transferable between persons or locations. Licenses expire annually on June 30. Licenses are not prorated for partial license years. Licenses issued after April 1 expire on June 1 of the following year.

Information requested on this application must be provided to obtain a license. Personal information you provide may be used for purposes other than that for which it was originally collected (Wis. Stat. § 15.04(1) (m))

**Within 30 days** after receiving a complete application for a license, Ashland County HHS shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing for the denial. A license shall not be issued to an operator without prior inspection.

The undersigned hereby certifies that this is a true, complete, and accurate application for a Retail Food Establishment license under Wis. Stat § 97.30.

\_\_\_\_\_  
Signature of Licensee or Agent

\_\_\_\_\_  
Date