



ADMINISTRATIVE OFFICE

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A proud partner of the [AmericanJobCenter](http://AmericanJobCenter.org) network

Our Mission: To strengthen the economy of Northwest Wisconsin by providing effective and efficient workforce development services to businesses and workers.

NWCEP, INC. BOARD EXECUTIVE FINANCE COMMITTEE MEETING

WEDNESDAY, DECEMBER 20, 2023 – 11:30 p.m.

NWCEP, Inc. Job Center – Ashland, WI

AGENDA

- 1. Roll Call & Report of Public Meeting Notice**
- 2. Welcome & Introduction of Guests**
- 3. Review/Approve 9/27/23 Joint Executive Committee Meeting Minutes**
- 4. Update & Discussion on New Invoice Format for Cash Draws – All**
- 5. Review & Approve Random Samples Selected by Fiscal Staff:**
 - a. Cash Disbursements**
 - b. Credit Card Payments**
 - c. Cash Receipts**
 - d. Payroll Disbursements – Checks & Vouchers**
 - e. Journal Entries**
- 8. Discuss Financial Services for the CEP Agency & Next Steps - All**
- 9. Comments & Announcements**
- 10. Next Meeting Date & Location: January 17, 2024 or at the call of the Chair.**
- 11. Adjournment**

The Board reserves the right to take appropriate action on any item timely noticed on this agenda.

The Board requests the presence of Jeff Muse, Jennifer Decker & Mary Zinnecker

NORTHWEST WISCONSIN CEP

Strengthening our region, one person, one business, one job at a time.