

**Ashland County Health & Human Services Board Meeting
June 15, 2022 4:15 p.m.**

Members Present: Clarence Campbell, Matthew Horning, Laura Nagro, Laura Kruse, Matt MacKenzie, Richard Huber, Dr. A.A. Koeller, George Bussey

Excused: None

Unexcused: None

Others: Terry Barningham, Kelly Maday, Liz Szot, Tasha McFadden, Jerry Esala, Pete Herlevi, Val Levno, Melanie Connors, Scott Griffiths, Emily Hanson, Dan Grady

CALL TO ORDER

The meeting was called to order by C. Campbell at 4:18 p.m.

INTRODUCTION OF BOARD MEMBERS

All board members and staff introduced themselves.

ELECTION OF CHAIR

L. Kruse nominated C. Campbell for the Board Chair position. Seconded by G. Bussey. M. MacKenzie moved to close the nominations and cast a unanimous vote to approve the appointment of C. Campbell to Board Chair. Seconded by G. Bussey. Motion carried.

ELECTION OF VICE CHAIR

G. Bussey nominated L. Nagro for the Vice Chair position. Seconded by L. Kruse. M. MacKenzie moved to close the nominations and cast a unanimous vote to approve the appointment of L. Nagro to Vice Chair. Seconded by G. Bussey. Motion carried.

APPROVAL OF MINUTES

The minutes of the February 2022 Board Meeting were reviewed.

M. Horning made a motion to approve the February 2022 minutes. Seconded by L. Kruse. Motion carried.

PUBLIC COMMENTS

Kelly Maday, speaking as a resident of the county, voiced her disagreement with the Executive Committee passing a request for a salaried supervisor position at the Sherriff's Department changing to an hourly position with the opportunity for overtime.

PUBLIC HEARING OF CY2022 BUDGET DEVELOPMENT

R. Huber made a motion to convene the Public Hearing for the purpose of taking public comments. Seconded by L. Kruse. A roll call vote was taken and the motion carried.

**Ashland County Health & Human Services Board Meeting
June 15, 2022 4:15 p.m.**

There was no one present that wanted to speak.

L. Nagro moved to recess the Public Hearing, to reconvene when and if necessary. Seconded by L. Kruse. A roll call vote was taken and the motion carried.

2021 ACHHSD ANNUAL REPORT

The report was available in the board packet and each ACHHSD manager gave a brief overview of her/his department as presented in the report.

2021 END-OF-YEAR EXPENDITURES

P. Herlevi summarized the final 2021 financial report. Pete stated that HHS ended up approximately \$500,000 under the levy budget and that was due to state and federal Covid dollars received. Pete let the Board know that if anyone would like a more in-depth look at the expenditures, they are welcome to talk one-on-one with him.

SPARK RISK MANAGEMENT POLICY/FUTURE FUNDING OPTIONS

Scott Griffiths reported that the SPARK Risk Management Policy has been updated per request by the County Administrator and a copy was provided to all board members. Scott talked about the possibility of starting a non-profit organization for the fund raising arm of the SPARK Program.

GOVERNOR'S TOUR/RECOGNITION PLAQUE FOR PUBLIC HEALTH

T. Barningham congratulated the Public Health Department for receiving a recognition plaque for their tireless work during the pandemic from the Governor's office. The Governor had a stop on his tour in Ashland at the High School Fieldhouse; Liz Szot was invited and recognized.

PUBLIC HEALTH UPDATE/140 REVIEW

L. Szot reported that the Public Health Department just went through their State 140 Review and it went very well. The Department was recertified as a Level 2 Health Department.

Liz also reported that the PH Department is now part of the Narcan Direct Distribution Program. Liz has been trained to train others on the use of Narcan. The HHS staff will be trained if interested, and will then be able to carry Narcan with them in the case of a drug overdose encounter. In the future, it is the hope that the PH Department will be able to offer Narcan to the community.

Fight the Bite is a program that distributes tick removal kits. The PH Department is going to be getting some and giving them to the school districts and the SPARK Program.

The last Covid vaccination clinic was held on June 9, 2022 and was done entirely outside. The next vaccination clinic will be held on June 28, 2022 on Madeline Island. Approval for vaccine for 6 months to 4-year olds is coming soon; the PH Department will not be administering those vaccines and will be referring parents to their regular doctors.

Currently Ashland County has a 72% vaccination rate with people having at least one shot; a 68.4% rate with people having two doses; and a 39.6% rate with people having a booster.

**Ashland County Health & Human Services Board Meeting
June 15, 2022 4:15 p.m.**

CSP QUALITY ASSURANCE REPORT

V. Levno reported that the CSP Program just completed their annual quality assurance report. Val reported that there were 7 people in the program, and one of the findings was that clients are becoming more independent when seeking medical and dental appointments.

YOUTH JUSTICE REFERALLS

J. Esala stated that youth justice referrals are currently up in school settings, but down in community settings. Jerry reported that the State has taken over paying for subsidized guardianships; it is no longer a county expense. Because of this, the social workers are really pushing for children to be placed in subsidized guardianships when possible as this establishes permanency for the child and the County saves funding for out-of-home care. The Children and Families Unit now has a fully trained Forensic Interviewer, this employee works along side Amy O'Donahue when interviewing children who are victims of abuse.

STAFFING UPDATES

- Laura Compton has left the agency for a huge promotion working for the State of WI. Tasha McFadden has taken her place. Sophie Thompson has in turn taken Tasha's position.
- The agency is currently fully staffed.

T. Barningham talked about the need for some wage adjustments and incentives to keep people in the agency. She reported how the agency has recently been a feeder for State and other county positions; we are losing quality employees.

2022 YEAR-TO-DATE EXPENDITURES

P. Herlevi presented the 2022 revenues and expenses year-to-date through April 2022. At this time there is nothing that appears to be out of the ordinary or out of line in terms of spending versus budget. It was stated as a reminder that early in the year we are spending our grant funding/program dollars first and later in the year we are spending more levy. Currently 11% of the levy budget has been spent. Pete explained that parts of the budget that we have control over, such as personnel, overhead, etc., are generally on point, but 'other direct' costs, such as out-of-home placements, is where the budget can go awry. State mental health hospitals are already running high for the year with the Children & Families Unit paying \$85,000 and the Adult Unit paying \$80,000.

NARCAN USE POLICY

T. Barningham summarized the Narcan Direct Distribution Program that L. Szot talked about earlier in the meeting. Due to our staff being able to be voluntarily trained and carry Narcan, a policy must be put in place for its usage. The policy was available to all board members; it was discussed in length.

<p>G. Bussey made a motion to approve the Narcan Use Policy. Seconded by R. Huber. M. MacKenzie abstained. Motion carried.</p>

WRITTEN MATERIALS

The following written materials were provided to the Board. Please contact T. Barningham if additional information is desired or follow up at a Board meeting requested.

**Ashland County Health & Human Services Board Meeting
June 15, 2022 4:15 p.m.**

- Children in Substitute Care
- Income Maintenance Performance Snapshot
- WHEAP Benefit Payments
- ADRC Letter from Governor
- WCHSA Meeting Packet

BOARD MEMBER UPDATES/AGENDA ITEMS

None.

OTHER BUSINESS

None.

M. MacKenzie moved to leave the recessed Public Hearing and close it out. Seconded by R. Huber. A roll call vote was taken and the motion carried.

M. MacKenzie made a motion to adjourn the meeting. Seconded by L. Nagro. Motion carried. Meeting adjourned at 6:01 pm.

NEXT MEETING DATE

Wednesday, September 21st, 2022 at 4:15 pm – location TBD.

Recorded by Emily Hanson