

**Ashland County Health & Human Services Board Meeting
Ashland County Courthouse
June 19, 2019 4:15 p.m.**

Members Present: Clarence Campbell, Joan Haukaas, Matthew Horning, A. Koeller, Matt MacKenzie, Charlie Ortman, Joyce Kabasa, Laura Kruse

Excused: Bill Metzinger

Unexcused: Ron Lockwood

Others: Terry Barningham, Pete Russo, Kelly Maday, Laura Compton, Liz Szot, Tami Tolliver, Pete Herlevi, Val Levno, Ellie Webb (Intern), Jenni McBain, Scott Griffiths, Emily Hanson

CALL TO ORDER

The meeting was called to order by C. Campbell at 4:17 p.m.

APPROVAL OF MINUTES

The minutes of the April 2019 Board Meeting were reviewed.

J. Kabasa made a motion to approve the April 2019 minutes. Seconded by C.Ortman. Motion carried.

**A request was made by T. Barningham to move #12 on the Agenda (Board Member Terms/Renewals) to discuss after #5 (2018 ACHHSD Annual Report).

C. Ortman made a motion to move agenda item 12 up to discuss after agenda item 5. Seconded by J. Haukaas. Motion carried.

PUBLIC COMMENTS

None

MEASLES – HERD IMMUNITY

Liz Szot, Public Health Nurse, defined herd immunity, as the resistance to the spread of a contagious disease within a population that results a high proportion of individuals are immune to the disease, especially through vaccination. Liz stated that 93%-95% of the population need to be immunized for herd immunity to be viable, and Ashland County is not in compliance regarding the measles. The Public Health Department is currently sending letters to parents who have children that do not have an MMR shot on record; the letter asks parents to review their child's immunization record.

2018 ACHHSD ANNUAL REPORT

The report was available in each attendee's folder and each ACHHSD manager gave a brief overview of her/his department as presented in the report.

BOARD MEMBER TERMS/RENEWALS

It was reported that the terms of Laura Kruse and Dr. Matthew Horning were up in March of 2019.

Ashland County Health & Human Services Board Meeting
Ashland County Courthouse
June 19, 2019 4:15 p.m.

M. MacKenzie made a motion to renew the terms of Laura Kruse, Community Representative, and Dr. Matthew Horning, Medical Representative. Seconded by J. Kabasa. Motion carried and both board members were renewed.

PUBLIC HEARING OF CY2019 BUDGET DEVELOPMENT

J. Kabasa made a motion to convene the Public Hearing for the purpose of taking public comments. Seconded by L. Kruse. A roll call vote was taken and the Motion carried.

There was no one present that wanted to speak.

M. MacKenzie moved to recess the Public Hearing, to reconvene when and if necessary. Seconded by L. Kruse. A roll call vote was taken and the Motion carried.

BRIGHTER FUTURES INITIATIVE PROGRESS REPORT

Scott Griffith distributed a handout that defined and summarized the Brighter Futures Initiative current position and plans. He reported that this is a 3-year grant with an approximate \$269,000 annual budget. The Board was very impressed with the direction of this program and the lead Scott has taken.

STAFFING UPDATES

- Kristine Polkoski has replaced Courtney Rauschenbach as the Initial Assessment Social Worker.
- Traci Beiersdorff retired on 6/14/19. Erin Tibbits will be her replacement with a start date of 7/8/19.
- Val Levno, Administrator of the Community Support Programs was introduced. (Laura K. stated that she has a student that is enrolled in the CCS Program and is impressed with the wrap-around services. Matt M. asked if there is conference room in the downtown building where we could hold a board meeting.)
- Pam Stadler and Deb Berterlson, both from the Fiscal Unit, will be retiring in August.

GOVERNOR'S BUDGET UPDATES

WCHSA asked for a \$30 million increase for Children and Families Units to deal with the issues that the substance abuse epidemic has produced, the Governor had initially agreed to \$15 million. The last amount that was in the proposed budget was actually \$25.5 million with a portion of funding being shifted out of Milwaukee County. Child Support is looking to see an increase of \$750,000 in 2020, and \$1.5 million in 2021. The Children's Long Term Care Program, which provides families with services in the home instead of in an institution, is proposed to get some extra money so the wait-list can be eliminated and more children can be served.

CHILD CARE AWARD OF EXCELLENCE

T. Tolliver reported that the Child Care Program was reviewed and zero errors were found. Tami also noted that all of the unannounced/surprise visits to day care providers were completed. Kudos to Laura Harnisch and Anne Chumbler for the great job they are doing.

**Ashland County Health & Human Services Board Meeting
Ashland County Courthouse
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LOCK DOWN EVENT – 5/31/19

T. Barningham reported that on Friday, May 31 at 2:00 p.m. we locked down the building due to multiple threats from a relative of a client who's children are in foster care. The woman is from another state, but she was extremely irrational, she was unable to be deescalated, she had means, and she checked in to Ashland on social media. The staff that was away from the office was told to stay away, and the staff that was in the building was only allowed to leave with a police escort. Law Enforcement ended up pinging her known cellphone and were fairly certain she was not actually in Ashland. A restraining order is now currently in place, and the client is no longer living with the relative out of state and has returned back to Ashland County.

CCS/CSP UPDATES

L. Compton stated that she and Val Levno are currently training staff and streamlining the processes of the programs. The CSP program has been state certified for 1 year. Laura noted that they had to temporarily stop outreach for the CCS program for the time being, as they need to get the new processes in place with the current clients.

2019 YEAR-TO-DATE EXPENDITURES

P. Herlevi presented the 2019 revenues and expenses year-to-date through April 2018. At this time there is nothing that appears to be out of the ordinary or out of line in terms of spending versus budget. It was stated as a reminder that early in the year we are spending our grant funding/program dollars first and later in the year we are spending more levy. Currently 14% of the levy budget has been spent.

SEPTEMBER MEETING DATE CHANGE TO TUESDAY, 9/17?

T. Barningham stated that the next meeting is currently scheduled for Wednesday, September 18, but she has to be in Wisconsin Dells for a grant conference and is asking if the meeting could be moved to Tuesday, September 17. The Board agreed to the change.

WRITTEN MATERIALS

The following written materials were provided to the Board. Please contact T. Barningham if additional information is desired or follow up at a Board meeting requested.

- Children in Substitute Care
- Children & Family Access Statistics
- Income Maintenance Performance Snapshot
- Adult Inpatient Costs
- DHS 1 Draft Rule – Juneau County Memo
- Birth-to-Three 100% Compliance Letter
- Ashland County Environmental Health Profile
- WCHSA Executive Board Meeting Minutes – 6/1/19
- DCF Update for WCHSA Executive Board – 6/2019
- DHS Update for WCHSA Executive Board – 6/2019

Ashland County Health & Human Services Board Meeting
Ashland County Courthouse
June 19, 2019 4:15 p.m.

BOARD MEMBER UPDATES/AGENDA ITEMS

M. MacKenzie asked about staff credentials wondering how staff is identified to co-workers outside the agency and also to the public. He asked if the credential procedure could be reviewed.

J. Kabasa requested that the BFI Grant be a standing agenda item so the Board is able to keep track of how well the program is going.

M. MacKenzie advised that the Finance Committee is going to approve the purchase of the New Horizons North building, which will then house the Community Service Programs.

OTHER BUSINESS

None

APPROVAL OF BILLS

<p>Dr. Koeller made a motion to approve the bills presented. Seconded by J. Kabasa. Motion carried.</p>
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NEXT MEETING DATE

Tuesday, September 17, 2019 at 4:15 pm **LOCATION TO BE DETERMINED** (either at the Sanborn Center OR the Community Service Programs building at 514 Main Street West) and will include presentation of the 2020 budget.

The meeting adjourned at 6:08 p.m.

Recorded by Emily Hanson