

# Ashland County 911 Address Application

**Non-Refundable Fee: \$250.00** (Make checks payable to Ashland County)

Fee covers address assignment fieldwork, permanent sign, shipping, post, installation, equipment, maintenance and office administration. Once the application is received by Ashland County, it can take up to 90 days until an address is assigned. The official blue address sign will be installed at a later date.

**MAIL COMPLETED FORM TO:**

Ashland County Zoning Department  
201 Main St. W, Room 109  
Ashland, WI 54806

**ADDRESS QUESTIONS – CONTACT:**

Ashland County Highway Department  
hwyinfo@ashlandcountywi.gov  
(715) 274-3662

**AN INCOMPLETE FORM WILL CAUSE A DELAY IN ASSIGNING AN ADDRESS**

**PROPERTY OWNER(S) INFORMATION:**

Date of Request: \_\_\_\_\_

Name(s) of Property Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Property is In (Town) (Village) (City) [*circle one*] of: \_\_\_\_\_

Existing Road Name: \_\_\_\_\_

Parcel Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

1. Have you obtained a building permit from the Town? Yes \_\_\_ No \_\_\_

2. Have you obtained a driveway access permit from the proper authority (WI DOT, County Highway Dept., or local Town)? Yes \_\_\_ No \_\_\_

If yes, please provide the permit number \_\_\_\_\_

*If your proposed driveway is on a Federal or State Highway then contact the DOT, if it is on a County Highway then contact the County Highway Dept., if it is on any other roads then contact the Town/City/Village it is located in.*

3. Have you completed an "Application For Permit" from the Ashland County Zoning Dept.? Yes \_\_\_ No \_\_\_

**Driveway Note:** To assign a 911 address, a GPS point will be taken from the end of the driveway. The exact location of the driveway is needed before GPS point can be taken and the 911 address can be assigned. Clearly mark and stake the driveway boundaries. *(Additional cost will incur for driveway locations that change after an address is assigned.)*

**Map: on the reverse side of this form**

*I (We) declare that the above noted information has been examined by me (us) and to the best of my (our) knowledge and believe it is true, accurate, and complete. Any of the information not completed will delay the process of receiving a 911 address and potential services (i.e. phone/utilities).*

Signature of Property Owner

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_

FOR OFFICE USE ONLY	
APPLICATION #	_____
DATE	_____
NEW ADDRESS	_____
DATE ADDRESS CREATED	_____

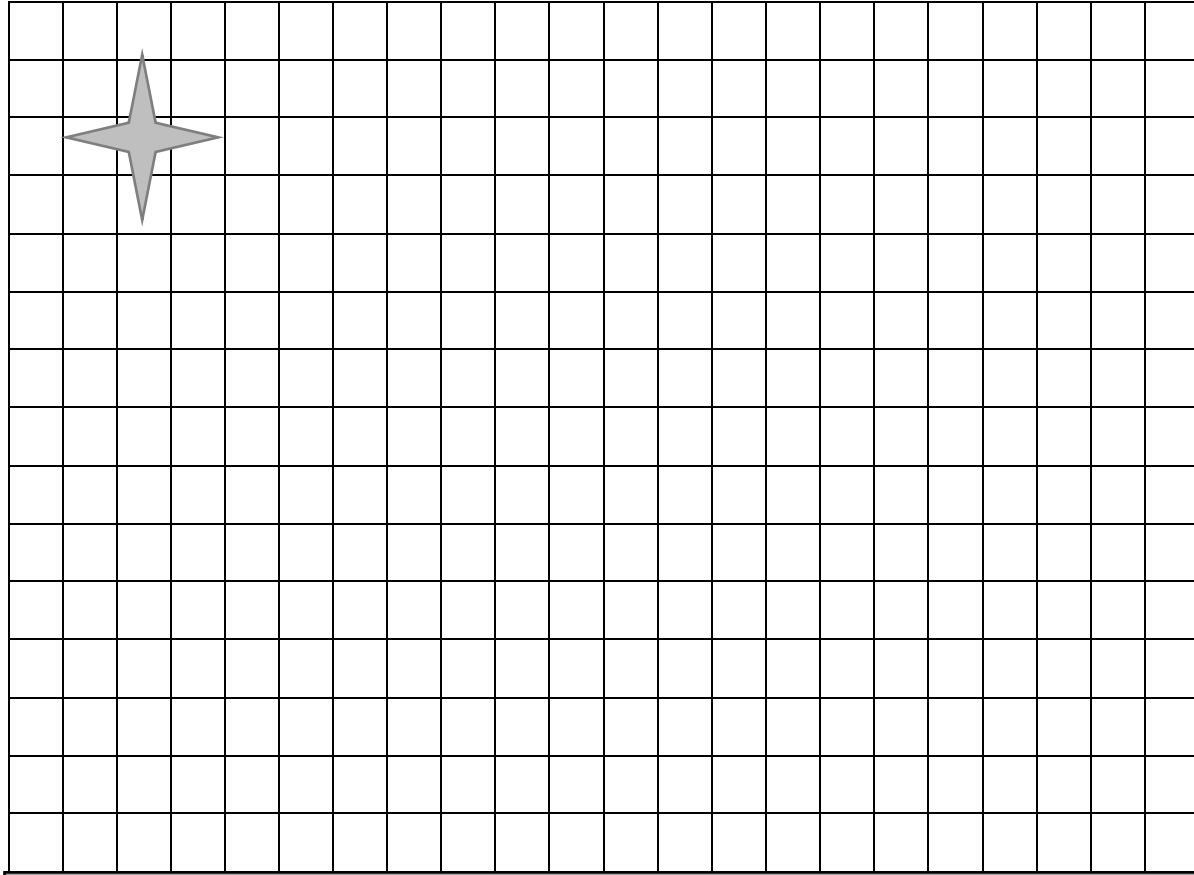
## Draw a map of your property layout

Be sure to include:

- Label North
- Label road names and identify primary driveway location;
  - *If you have a U shaped driveway, identify which access you would like the address on.*
- If you have an easement to your property, include the property layout of the party with whom you have the easement in relationship to your property.

You may use the same map requested by Zoning as long as all the above items are included on the map.

Or print a map from the Ashland County Parcel Viewer: <https://shorturl.at/JDHdg>, add above markups and submit the map with this application.

																																						
																				(Label this road that your driveway is off of)																		

### Please specify location of property

Which side of the road the property is located on? (North) (East) (South) (West) [circle one]

Nearest neighbor's 911 Address #(s): \_\_\_\_\_

Nearest road intersection(s): \_\_\_\_\_

**Description of Driveway Location:** The drive way is off of \_\_\_\_\_ (Highway) (Road) (Street) (Drive) and is approximately \_\_\_\_\_ (Miles) (Feet), (North) (East) (South) (West) from \_\_\_\_\_ (Highway) (Road) (Street) (Drive).