

Ashland County Checklist for Certified Soil Tests

Submit the following using permanent ink:

- Checklist
- Index Page/ Title Page (optional)
- Original Soil Evaluation Report (Submitted in **Deed Holder's Name** and not prospective buyers)
- Original Plot Plan
- Cross Section Soil Profile Sheet (optional)

Soil Evaluation Report to include the following:

- Parcel Identification Number
- Property Owner's Information (Not Prospective Buyers)
- Property Location (Accurate Legal Description with Sec/Twp/Range)
- Road Name (where driveway is/will be coming off of)
- Floodplain Elevation, Flow Rate, Comments and Recommendations
- Complete Soil Boring / Pit Information
- Date Soil Evaluation was conducted
- CST Name, Original Signature, Number, Address, and Phone Number
- Date Stamp

Plot Plan to include the following information drawn to dimension or to scale:

- Bench Mark (Description, Elevation, and Location)
- Contour Lines (Example: 98.0', 96.0', 94.0')
- Property Location (Sec/Twp/Range, Accurate Legal Description)
- Borings (Locations and Elevations)
- Percent and Direction of Land Slope
- Well Location (Including neighboring wells if applicable)
- Location of Wetland Areas, Floodplain, and Navigable Waters
- Buildings, Driveways, and Structures (Location and Descriptions)
- Location of Property Lines
- Existing System Location
- Address Number and Road Name
- Current Surface Elevation of Wetlands and Navigable Waters
- CST, Owner, and Property Information
- North Arrow
- Show Scale (Ex: |-----|)

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Fee:

- Certified Soil Tests – Review & Filing Fee \$40.00